



PUBLIC RECORDS ACT



May 22-23, 2019

8 a.m. - 5 p.m.

\$250 Registration Fee



Ontario Police Department

Community Room #1

2500 S. Archibald Avenue

Ontario, CA 91761

WHO SHOULD ATTEND:

This class is open to all sworn, non-sworn and legal professionals in law enforcement. This class is required for the POST Record Supervisor Certificate.

POST CERTIFIED, 16 HOURS

COURSE CONTROL NUMBER:

9100-10730-18-016

(POST reimbursements currently suspended)

Learn the statutory and case law requirements in the dissemination of public records to protect your agency.

Topics covered include:

- Overview of the California Public Records Act
- Records exempt from public disclosure
- Fees for PRA requests and other processes
- Record retention requirements
- Evidence Code 1043 and Subpoena Duces Tecum (SDT)
- Discovery in Federal Court

INSTRUCTOR:

Keith F. Collins

The Law Firm of Jones & Mayer

REGISTER TODAY!

Visit CPOA.org/event and search for the event. Then, click the red register button on the top right of the page. Invoicing and group registration options are available online.