

SPACE APPLICATION/CONTRACT

INSTRUCTIONS: All applications must be signed, completed and accompanied by the correct payment. Applications that are incomplete, unsigned or not accompanied by proper deposit will be returned and will not be entered into the booth assignment process.

EXHIBITOR INFORMATION

Company Name: _____
 Company Contact: _____
 Email: _____
 Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Website: _____
 Products/Category: _____
 Booth Logistics Contact: _____
 Email: _____ Phone: _____
 Billing Contact: _____
 Email: _____ Phone: _____

EXHIBITOR SPACE PRICING

BOOTH PRICING

BEFORE JUNE 30, 2021

10X10 SPACE \$1550*
 10X10 INNOVATIONS ALLEY..... \$1750*

AFTER JUNE 30, 2021

10X10 SPACE \$1750*
 10X10 INNOVATIONS ALLEY..... \$1950*

Includes 10'x10' booth space, standard booth drape, ID sign. No electrical, furniture, or carpet. NOTE: Carpet/flooring is mandatory and must be purchased, ordered or supplied separately. *CPOA Affiliate Members receive a 5% discount upon verification of membership.

STANDARD BOOTH	QTY _____	X	RATE \$ _____	= \$ _____
INNOVATIONS ALLEY	QTY _____	X	RATE \$ _____	= \$ _____
VEHICLE SPOTTING FEE	QTY _____	X	RATE \$ 225	= \$ _____
INSERT SHOW TOTAL				\$ _____

SPACE PREFERENCES

Please select three locations (naming all booth numbers in each preference) Your preferences are not guaranteed but Show Management will make every effort to place you into one of the spaces indicated below.

#1 _____ #2 _____ #3 _____

AGREEMENT

By signing this contract, we agree to abide by all rules and regulations governing the conference as printed in the attached terms and conditions. Acceptance of this application by CPOA constitutes a contract.

 Authorized Signature

 Printed Name

_____ Date

EXHIBITOR SERVICES

The CWFleet Expo has negotiated special pricing for products and services exclusive to CWFleet exhibitors such as carpet, furnishings, graphics, floral, material handling, freight, electrical services and more. These services and all other show related logistics and marketing tools will be available to you in the online Exhibitor Services Kit that will be available May 31, 2021.

BOOTH STAFF REGISTRATION: Exhibit space includes (2) complimentary passes for booth staff per 10'x10' space. Additional passes will be available for purchase at \$25 per person.

PAYMENT INFORMATION

_____ Check _____ Credit Card

A 50% non-refundable deposit may accompany this contract for space confirmation. No space will be held and no contract will be processed without a deposit. Full balance is due by June 30, 2021 to maintain your exhibit space. Contracts submitted after June 30, 2021 must be paid in full.

By providing a credit card number below, you are agreeing that the card is approved to be charged for the amount dictated by the terms of this contract, and that you will not dispute the charge directly with your credit provider.

\$ _____
 Deposit Amount

_____ Exp _____ CVV _____
 Credit Card Number

 Name on Card

 Signature

CANCELLATION

Payment is refundable, less 50% deposit if notified in writing prior to June 30, 2021. No refunds or credits will be granted, under any circumstance, after June 30, 2021.

SUBMISSION

Please return the original to CPOA CWFleet and keep one copy for your records. Digital signatures are considered binding. You agree that all forms of submission of the completed contract are binding to the terms on the Rules and Regulations document provided. CPOA – 2485 Natomas Park Drive, Suite 540, Sacramento, CA 95833. Or email to Cindi Williams at cwilliams@cpoa.org.

2021 CPOA's CWFLEET Exhibit Space Contract

Terms and Conditions

It is the exhibitor's responsibility to read and understand and accept all rules, regulations, and information.

Contract: My electronic acceptance of these Terms and Conditions, on behalf of myself and the company I represent, constitutes agreement to abide by all the terms, conditions, rules, regulations, and obligations noted on this form. I affirm that I have read and understand all the Contract Terms and have had the opportunity to review them with legal counsel prior to executing this contract. If you have a disability that may require special accommodation to fully participate in this activity, please contact CPOA to discuss your specific needs. These rules, regulations and restrictions govern all exhibitors and exhibits for CPOA's CWFLEET Event, under the auspices of the California Peace Officers' Association (CPOA), and are part of the agreement for space.

Exhibit Space: Neither the Exhibitor Agreement nor any booth or display space request or allocation will be binding on CPOA/CWFLEET unless and until the exhibitor signs the Terms Agreement, whether it be signature or digital acceptance; and issues payment in accordance with said agreement, and said agreement is executed by the exhibits staff on behalf of CPOA/CWFLEET. CPOA/CWFLEET is hereby authorized to assign exhibit space based on availability and in accordance with the Exhibitor's top choices whenever possible. CPOA/CWFLEET reserves the right to alter the location of exhibit spaces, at its sole discretion, in the best interest of the exhibition. CPOA/CWFLEET will do its best to accommodate exhibitor requests not to be placed near a competitor, but such requests cannot be guaranteed.

Use of Space: Exhibitors shall arrange their exhibits, so they do not obstruct other exhibits. Aisles must be kept clear. Display material or equipment at the sides of the booth should not exceed the height of the sidewalls. All material used for decoration shall be a flame-retardant type. Fire exits and safety equipment within the exhibit hall must be left accessible and in view always. Display material or equipment of significant size must be approved in writing by CPOA/CWFLEET management. Exhibitors wishing to hang signs or banners must contact CPOA staff to obtain prior approval from CPOA/CWFLEET management. All signs over 50 lbs. must be hung by the Convention Center's in-house production company. Order forms will be included in the exhibitor kit. Use of equipment with gasoline, natural gas or other non-electrical power must meet additional fire code standards and must be approved in advance by CPOA/CWFLEET. Please contact CPOA/CWFLEET office for these regulations. CPOA Reserves the right to remove or prohibit any exhibit in whole, in part, or any exhibitor or representatives those in its opinion are not in keeping with the character and purpose of the trade show.

Subletting or Assignment: CPOA/CWFLEET strictly prohibits the sharing or "co-opting" of exhibit space unless the two companies are officially affiliated (proof required). Contracted exhibitors shall not assign, sublet, or share any space allocated to them without prior written permission from CPOA/CWFLEET and may not advertise or display goods other than those manufactured or sold by them in the regular course of their business. Space assigned to the Exhibitor is for their exclusive use.

Occupancy of Space: Only the Exhibitor/Company as listed on this contract may occupy the exhibit space. Exhibitor agrees not to assign, sublease, or otherwise share all or any portion of the contracted exhibit space to or with any other party except a wholly owned subsidiary, or firms for which the Exhibitor is the sole distributor or worldwide agent. Exhibitor agrees not to display the products, literature, or advertising of any company other than that listed on the front of this contract.

Exhibit Staff: Exhibits shall be staffed by technical, qualified individuals who are bona fide company employees or legitimate representatives. All personnel who are representatives of the exhibiting company must register as an "Exhibitor". Exhibitor badges are allocated based on square footage of the exhibit space purchased. Exhibitors receive 2 complimentary name badges per 10' x 10' booth. Exhibitors may then purchase more booth personnel for \$25.00 each. There is a \$25 fee to generate replacement badges.

Noise, Music, Video: Public address sound producing and amplifying devices that project sound (e.g. music, singing) beyond the exhibitors' space are prohibited. Use of music, video other such element that may include copyrighted materials must be appropriately licensed by exhibitor. Exhibitor shall be solely responsible for said usage and shall indemnify and defend CPOA/CWFLEET organizers for any loss or claims filed because of use of noise, music or video by exhibitor at the expo.

Suitcasing/Outboarding: CPOA/CWFLEET considers the practices of Suitcasing and/or Outboarding to be unethical business conduct and strictly prohibits both practices. Suitcasing refers to the practice of companies or persons who go to expos as attendees but "work the aisles" from their suitcase (briefcase), soliciting business from other attendees and exhibitors. Outboarding refers to non-supporting companies who set up exhibits or events at off-site locations, such as hotel hospitality suites or nearby restaurants, and encourages attendees to leave the expo floor and spend time with them. For the good of the expo and the exhibitors supporting the expo, the only legitimate place to conduct business during expo hours is within a contracted exhibit space on the expo floor. Only official exhibitors and sponsors can conduct other hospitality events during non-expo hours. All violations will be directed to the Exhibitor Subcommittee for penalties and sanctions against the violating company. Exhibiting companies are encouraged to protect their investment and report any violations to Expo Management.

Liability: It is agreed that CPOA/CWFLEET, the Ontario Convention Center, and The City of Ontario shall not be liable to an exhibitor, its officers, employees, agents or volunteers, for any damage to, or for the loss or destruction of, an exhibit or the property of an exhibitor, or for personal or bodily injuries to an exhibitor, its officers, employees, agents or volunteers, resulting from any cause. All claims for any such loss, damage or injury are expressly waived by the exhibitor. Exhibitor will maintain insurance at exhibitor's own expense to cover against said losses. Exhibitor must exercise reasonable diligence in protecting and/or securing its exhibits, displays and other property. In no event will CPOA/CWFLEET, the Ontario Convention Center, The City of Ontario be held responsible for the property of an exhibitor, its officers, employees, agents, or volunteers. Exhibitor will produce an Insurance Certificate according to the terms designated and outlined by the show Decorator. Exhibitors shall produce proof of insurance to show management upon request.

Security: CPOA/CWFLEET shall provide a reasonable level of security service throughout the hours of installation, exhibit hours and dismantling, and shall exercise reasonable care for the protection of the exhibitor's materials and displays. Beyond this, neither CPOA/CWFLEET, the expo facility, nor any officer, director or staff member thereof will be responsible for the safety of the property or the exhibitor from any cause. If desired, exhibitor should obtain, at its own expense, appropriate insurance to cover against said losses.

Failure to Occupy: Any space not occupied by 11:00 a.m. Tuesday, October 19, 2021 will be forfeited by exhibitor without refund, unless previous arrangements have been made in writing with CPOA staff. All booths are always to be staffed during expo hours. Any booth left unattended for more than one hour during the expo may be closed by CPOA/CWFLEET management. There will be no refunds for closed booths and said exhibitor shall lose priority placing for future expos. No displays may be dismantled before the official closing of the exhibits. To do so will be

considered failure to occupy and be subject to the terms of "failure to occupy" as well as possible refusal to exhibit in future expos. Exhibits not set-up by Tuesday, October 19 at 11:00a.m. will be assigned labor to install or removed from the hall. Labor expense for booths not installed by this time will be borne by the exhibitor. CPOA/CWFLEET is not responsible for any damage to the Exhibitor's product due to setup or removal of the Exhibitor's booth.

Cancellation/Termination: All cancellations must be in writing/email. A fifty percent (50%) non-refundable deposit per 100 sq. ft. of exhibit space is due when selecting your booth. In the event an exhibitor finds it necessary to cancel participation in the 2021 CPOA/CWFLEET Expo, refunds will be made as follows:

If written/mailed cancellation notice is made before June 30, 2021, the cancellation fee is \$500 per 100 sq. ft. of booth space;

If written/mailed cancellation notice is made after June 30, 2021 no refund will be issued.

If an exhibitor fails to abide by the regulations of the exhibition as set forth, then the contract between CPOA/CWFLEET and the Exhibitor will be terminated. The exhibition regulations constitute a portion of the contract between CPOA/CWFLEET and the Exhibitor. Therefore, any failure on the part of the exhibitor to comply with the regulations represents a default on, and termination of the contract. Should the contract be terminated in this manner, the Exhibitor shall forfeit the amount paid for space rental, regardless of whether CPOA/CWFLEET enters a further lease of the space involved. Interpretation and application of the regulations are within the sole discretion of CPOA/CWFLEET and decisions by CPOA/CWFLEET are final.

Downsizing by Exhibitor: An exhibitor may be required to move to a new location if the downsizing of exhibit space is requested. Exhibitors downsizing after June 30, 2021 will be financially liable for the original booth cost originally contracted.

Exhibit Decorator: Booth carpet, booth furnishings, electrical needs, floral arrangements, additional signage, and labor to set up and dismantle is to be ordered on the forms provided in the exhibitor's kit. The exhibitor service kit will be available exclusively online to order furnishings or services.

Exhibitor Appointed Contractor: If you will be appointing an Exhibitor Appointed Contractor (EAC) for installation & dismantling services in your booth, you must complete and submit the EAC notification form that will be included in the service kit. This will allow you to use the union decorating contractor of your choice for display installation and dismantling labor and will allow Alliance to communicate important information directly to your appointed contractor.

Weaponry: Displaying operational guns is not allowed. The firing pin must be removed, or the gun(s) must be secured in some fashion; trigger locks or locked in or on a display.

Shipping and Storage: Information on shipping and storage will be outlined in the exhibitor's service kit provided by expo decorator.

Food and Beverage: Exhibitors may not dispense food or beverage from their booth(s). The on-site caterer servicing CPOA/CWFLEET will be Premier Food Services. Order forms will be included in the exhibitor kit.

Hospitality: Exhibitors agree not to offer hospitality rooms or off-site training during CPOA/CWFLEET Expo hours. To assist in the coordination of after-hours functions, exhibitors agree to contact show management to secure approval for any hosted functions.

Violations: Violations of these rules and regulations may result in ejection of exhibitor from the expo without refund or compensation for damages or expenses incurred in exhibiting at the expo, drop in priority and/or disqualification from future CPOA/CWFLEET Expos. Any penalties or fees related to violations noted within these terms and conditions must be paid in full before the exhibitor may select space for future CPOA/CWFLEET events.

Indemnification: The Exhibitor agrees to indemnify, defend and hold harmless CPOA/CWFLEET, its officers, employees, agents and volunteers, The Ontario Convention Center, and the City of Ontario from and against any and all damages to property or injuries to or death of any person or persons, including attorneys' fees; and shall defend, indemnify, save and hold harmless CPOA/CWFLEET, its officers, employees, agents and volunteers, from any and all claims, demands, suits, actions or proceedings of any kind or nature, including, but not by way of limitation, all civil claims, workers' compensation claims, and all other claims resulting from or arising out of the intentional or negligent acts, errors or omissions of the Exhibitor, its officers, employees, agents, in any way related to Exhibitors duties and obligations under this Agreement and/or its use of a booth at CPOA/CWFLEET. CPOA, The Ontario Convention Center, and the City of Ontario shall not in any manner or for any cause be liable or responsible to any exhibitor or other person for any injury or damage to any person, business or property in any way related to or arising in connection with the exhibition; any and all claims for such injuries or damages are hereby waived and each Exhibitor agrees to indemnify and hold harmless CPOA and its directors, officers, employees, committee members, and agents, The Ontario Convention Center, and the City of Ontario (the "Indemnified Parties") against any and all claims, liabilities, losses and expenses, including reasonable attorney's fees, imposed on, incurred by, or asserted against the indemnified parties caused by any act or omission of that exhibitor, or occurring within the exhibit space leased by that exhibitor or arising in conjunction with the activities conducted by that exhibitor in connection with the exhibition. The exhibitor acknowledges that CPOA and the Ontario Convention Center do not maintain insurance covering the Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain business interruption and property damage insurance covering such losses by the Exhibitor.

Force Majeure and Substitute Facilities: If the exhibit facility is damaged or destroyed prior to the event, the organizer may, at its option, obtain a comparable facility, to hold the event. However, CPOA/CWFLEET shall not be liable if space is not available due to fire, earthquake, storm, riot, civil insurrection, or related force beyond the control of CPOA/CWFLEET.

Cancellation by Show Producer: Should circumstances beyond the control of show management make the cancellation of the show necessary (Government shut-down, national disaster, pandemic orders) CPOA will credit all deposits and payments toward the 2022 CWFLEET event.

Other: All matters and questions not specifically covered by these terms and conditions and the Exhibitor agreement are subject to the decision of CPOA/CWFLEET show management, whose decisions will be final.

Signature

Date

