



November 6-7, 2023

8:00 a.m. - 5:00 p.m.

\$250 Registration Fee



Chula Vista Police Department

Community Room 315 Fourth Avenue Chula Vista, CA 91910

WHO SHOULD ATTEND:

This class is open to all sworn, non-sworn and legal professionals in law enforcement. This class is required for the POST Record Supervisor Certificate.

POST CERTIFIED, 16 HOURS COURSE CONTROL NUMBER: 9100-10730-22-001 Learn the statutory and case law requirements in the dissemination of public records to protect your agency.

Topics covered include:

- Overview of the California Public Records Act
- Records exempt from public disclosure
- Fees for PRA requests and other processes
- Record retention requirements
- Evidence Code 1043 and Subpoena Duces Tecum (SDT)
- Discovery in Federal Court

INSTRUCTOR:

Keith Collins
Law Firm of Jones & Mayer



Visit **CPOA.org/event** and search for the event. Then, click the red register button on the top right of the page. Invoicing and group registration options are available online.